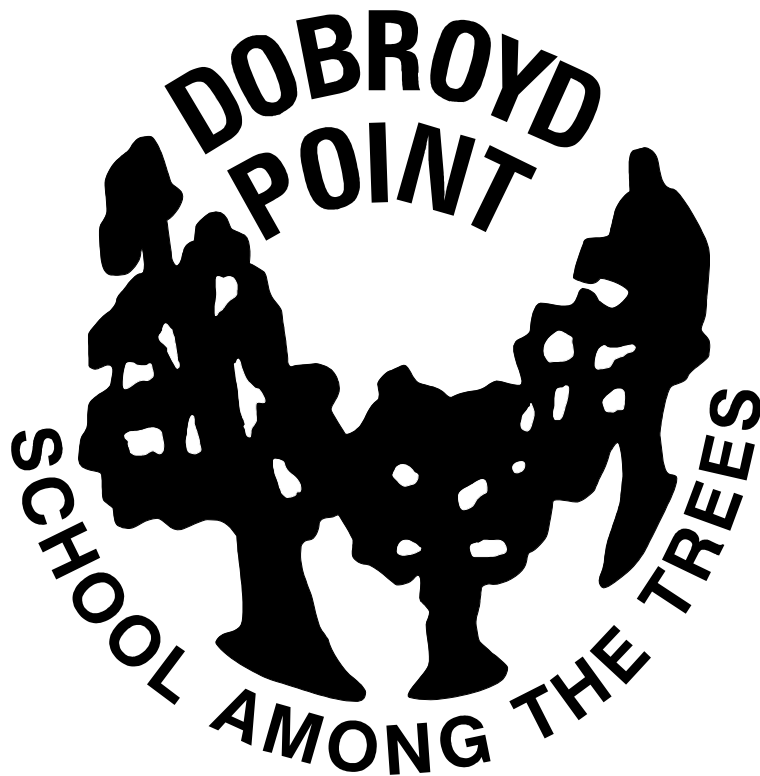


Dobroyd Point Public School



General Information Concerning School Routine and Policies 2012

Phone 9797 8249 / 9797 9299

Facsimile 9716 8009

Home Page www.dobroydpt-p.schools.nsw.edu.au

Email dobroydpt-p.school@det.nsw.edu.au

Out Of School Hours Centre 9716 8481

Dobroyd Point Public School

The School Among The Trees

Waratah Street

HABERFIELD 2045

Phone 9797 8249

Fax 9716 8009

WELCOME TO YOUR CHILD'S SCHOOL

Dear Parents and Future Parents of the School

Dobroyd Point is situated in the Federation suburb of Haberfield. The site is very quiet and completely surrounded by trees. Our parents reflect the changing demographic structure of the area with an increasing proportion of young professional people. Our school population is a mix of 75% Anglo and 12% Italo Australians with a small representation of other European and Asian children.

The 244 children in the school are taught by 10 class teachers, supported by a non teaching principal, a community language teacher (Italian), teacher/librarian, specialist music teacher and support staff.

The school is very community aware and consults regularly with the parents to ensure that mutual needs are reflected in the school's day-to-day operation and long term planning.

All teaching strategies have been planned, implemented and evaluated with one primary focus which can be best summarised by our mission statement:

At Dobroyd Point teachers, parents and children work together to create a supportive environment where educational opportunities are provided to cater for all aspects of the child's development.

Child centred education operates at Dobroyd Point within a sound environment of dedicated, professional staff, involved parents and Departmental support.

Regards

John W Quinn.

Principal

At Dobroyd Point our Management Plan, classroom programs and the way we educate your children are underpinned by the following Belief Statements.

2012 BELIEF STATEMENTS AND VALUES

STUDENTS

At Dobroyd Point Public School we believe that children learn and develop best:

- in a safe caring environment;
- with a positive self image;
- in a creative environment where students are active and interactive learners;
- when inspired to be lifelong learners;
- through critical thinking, creative thinking and problem solving with attention to individual development; and
- when attitudes of tolerance and respect for others and the environment are developed.

STAFF

At Dobroyd Point Public School we believe that staff are most productive when:

- a safe and caring environment is encouraged;
- they are encouraged to be lifelong learners and are provided with opportunities for continued learning and growth;
- a creative atmosphere is created which encourages them to explore innovative classroom organisation and teaching practices;
- time to plan collaboratively and evaluate programs is facilitated; and
- staff is encouraged to develop appropriate assessment and evaluation strategies.

CURRICULUM

At Dobroyd Point Public School we believe that the best learning occurs when:

- curriculum and instructional strategies are developed to support our belief statements; and
- the school devises and implements appropriate curriculum for students

PARENTS AND CARERS

At Dobroyd Point Public School we believe that the relationship between the school and the community is most productive when:

- parents and carers support the staff in the academic and social development of their child;
- parent and carers engage and participate in what is happening in the school; and
- parent and carers views are valued.

VALUES

Respect others

Do your best

Talk and listen politely

Be safe

Take responsibility for your actions

Be honest to yourself and others.

MEET THE STAFF

Mr John Quinn	Principal
Mrs Christine Darragh	Kindergarten (Rel. AP)
Miss Sara Touchard	Kindergarten
Mrs Karen McLennan	Year K/1M
Ms Chris Toohey	Year 1 Assistant Principal
Ms Christina Jones	Year 2
Mrs Elena Sciacca	Year 2/3
Mr Scott Shaw	Year 3/4
Mr Steve Mills	Year 4
Mr Andrew Erickson	Year 5
Ms Marni Patterson	Year 6 Assistant Principal
Signora Giulia Capello	Italian Monday to Wednesday
Mrs Barbara Palmer	Library Monday and Tuesday
Mrs Lynne Greene	English as a Second Language Monday, Infants Library Thursday
Mrs Jody Readett	Music Teacher Thursday
Ms Jenny McLachlan	Music Teacher Tuesday
Ms Alex Duffy	RFF – Art Teacher
Ms Pat Metcalfe	STLA – Monday and Wednesday
Ms Marja Boddeus	School Counsellor Tuesday
Mrs Sandy Snape	School Administrative Manager
Mrs Karen Duncan	School Administrative Officer
Ms Anna Demetre	Teacher Aide Monday to Friday
Mrs Margherita Pacheco	Teacher Aide Wednesday to Friday
Mr Stephen Dempsey	General Assistant Monday and Thursday
Mr Glen Young	Canteen Director

PARENTS & CITIZENS

President	Christina Cleaver
Secretary	Liz Lester

P&C meetings are held on the fourth Wednesday of each month, during term time,
7.30PM in the school library.

PARENTS & CITIZENS SUB-COMMITTEES

Canteen, Bay Run, and OOSHC Activities

TERM DATES FOR 2012

The following dates are the first and last day of each term.

Term 1	Monday 30 January 2012 Years 1-6 Wednesday 1 February 2012 Kindergarten Thursday 5 April 2012
Term 2	Tuesday 24 April 2012 Friday 29 June 2012
Term 3	Tuesday 17 July 2012 Friday 21 September 2012
Term 4	Monday 8 October 2012 Friday 21 December 2012

INTERVIEWS AND DISCUSSIONS

Please do not hesitate to phone and make an appointment with the Class Teacher or the Principal if you wish to discuss any aspects of your child's education. Parent/Teacher interviews are usually held at the end of Term 2.

SAFETY PRECAUTIONS

Teachers are always concerned about the safety of children attending the school. There is no supervision of the playground before 9.00 am or after 3.30 pm. Please do not send your child to school before 9.00 am and ensure they are picked up promptly when school finishes.

SICK AND INJURED CHILDREN

Sometimes the school needs to contact parents about medical aid for children. Please inform us if there have been any changes in address or contact phone numbers

SPECIAL NEEDS

If your child has special needs please let the class teacher or office know as soon as possible. If your child must take medication at school please send full written instructions and written authorisation.

The School Counsellor is available to discuss with parents matters regarding your child's emotional and academic development. The School also has support teachers who assist classroom teachers with children who have special needs.

SPECIAL DAYS

Tuesday: Student banking through the Commonwealth Bank. See office for application forms.

Wednesday: Scripture lessons - classes are conducted by visiting clergy and lay teachers. Your child can attend Catholic or Protestant (Baptist) scripture.

EXCURSIONS

As part of their education, children attend school excursions. Please send the correct money in the permission envelope with your child's name, class and amount clearly marked. A separate envelope for each child and excursion would really be appreciated by the office. If you need financial support contact the office. (Cheques are to be made out to **DOBROYD POINT PUBLIC SCHOOL** not **DPSS**)

TIMES FOR DAILY ROUTINE Mon - Thur

Morning Session	9.25am - 11.25am
Lunch	11.25am - 12.25pm
Mid Session	12.25pm – 1.45pm
Recess	1.45 -2.05pm
Afternoon Session	2.05pm - 3.25pm

TIMES FOR DAILY ROUTINE – Friday only

Morning Session	9.25am – 10.45am
Recess	10.45 – 11.05am
Mid Session	11.05am to 12.25pm
Lunch	12.25pm – 1.25pm
Home	3.25pm

Kindergarten children should be collected from the kindergarten classrooms as close as possible to the dismissal time. Children are easily distressed if their parents are late.

MERIT AWARDS

The school has in place a system of rewards and encouragements to reinforce behaviour that the staff consider to be appropriate and desirable within the school setting. The reinforcements used by the staff of Dobroyd Point Public School include merit certificates, house points, verbal praise, stickers and stamps.

PRINCIPAL'S AFTERNOON TEA

Twice a year the children who have collected five large certificates are invited to the principal's afternoon tea. The children really enjoy this experience.

ADDITIONAL REINFORCEMENTS

Verbal praise plays an integral part in our reward systems. The use of verbal praise is a form of positive reinforcement highly valued by the staff and students of our school. Stickers and stamps are also used to reward and encourage students throughout the school, but particularly in the infants' classes, Kindergarten to Year 2. Frequency of awarding these is again at the discretion of each class teacher and support teacher.

HOMEWORK

The purpose of homework, like school work, is learning. Homework is important for students of all ages, as it helps them build on what is already learnt in the classroom, and prepares them for the next stage in their learning.

Homework helps to bridge the gap between home and school. It should be seen by teachers, students, parents and care givers as a vital part of the home-school partnership that supports young people while they learn.

Homework can be specific activities of revision or research. All students have regular reading obligations and parents are asked to supervise each day. This will form the major part of homework for grades Kindergarten to Year Two. This reading can be books the child has at home or ones obtained from school, through the home reading scheme or school library, and from sources such as council libraries. There should be no reason that a child cannot engage in daily reading. The best way to become a competent reader is to read each day.

Parents and children are encouraged to organise convenient times for other set homework. It may suit families to work steadily for a set period each night. Others may prefer to spend time on homework on the weekends. Parents can exempt their child from homework for more pressing family commitments or in cases of illness. A brief note is all that is required if a parent does not wish their child to be involved in the homework scheme.

BUS PASSES

Government transport passes are available from the office but conditions apply.

OUT OF SCHOOL HOURS CARE

Before and After School Care is available each day in the OOSH Centre. For further details please contact the Director after 2.30 pm on 9716 8481.

SCHOOL CANTEEN

The healthy canteen is open Monday to Friday for recess and lunch orders. Orders should be placed by using our online ordering system (www.theschoolcanteen.com.au). Orders can be made online up to 9.30am on the day. Orders can still be made by sending in a paper bag with the order, name, class and correct money. These are collected in class baskets first thing every morning. Glen Young, our canteen manager, is always happy to have a volunteer parent to help. Glen can also set up an account for your child.

BOOK CLUB

This provides an opportunity for you to obtain very reasonably priced, graded books. Brochures are sent out once a term. Please send correct money or cheque (made out to Scholastic Book Club, **not Dobroyd Point**) in an envelope with your child's name and class on it.

LATE ARRIVAL OR EARLY TO LEAVE

If you arrive late or wish to take your child early, please call in at the office first so we can note the change of routine.

WRITTEN COMMUNICATION HOME

The school newsletter is now emailed to all families every second Thursday. Other notes can come home in hard copy however we are trying to minimise paper waste and most communication will be via email.

GENERAL REQUIREMENTS

Children are provided with most of their needs ie. pencils, scissors, etc., but if you wish your children to bring their own coloured pencils, glue sticks etc., they may do so.

It is important to label all articles of clothing, drink bottles, lunch boxes etc., with your child's name.

A clean handkerchief or tissue daily is a must.

If your child does not feel well or is suffering from a fever please do not send them to school.

If your child is absent, please send along an explanatory note when he/she returns to school.

If you arrive late or leave early you must call in at the office to sign your child in or out.

A paint shirt is very important to protect their uniform. Any old large shirt will do.

The school has a policy of "No hat, No play" to protect your child. If on any particular day your child does not have his/her hat they must then stay in the shade at play times.

PARENTS AND CITIZENS MEETINGS

P&C meetings are held regularly on the 4th Wednesday of every month at 7.30pm in the library and you are very welcome to come along.

PARENT HELPERS

Parent helpers are always welcome at school. Please talk to your child's teacher if you would like to help.

UNIFORM STORE

The uniform store is open every Wednesday, from 9.00 to 9.45.

If you are unable to attend the uniform store at these times, please use the order form that is available from the office. You will be phoned regarding pickup. Send your order and payment by cheque if possible. Alternatively, you can place your order through flexischools.com.au. Cheques should be made out to Dobroyd Point P&C.

EXTRA CURRICULA ACTIVITIES

The school offers extra activities for those children who would like to participate. These include: chess; debating; public speaking; recorder groups; choir, band; P.S.S.A sport; vegetable garden; worm farm and private music tuition.